

NOTE: These minutes are subject to review and modification by the ACSWMD Executive Board at its next regular meeting.

**ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING MINUTES
October 9, 2024, 4:30 PM
Office Conference Room, 1223 Rt. 7 South, Middlebury, VT 05753
And Virtual Meeting on ZOOM**

1. **CALL TO ORDER** – Tim Wickland (TW), Board of Supervisors (BOS) Vice Chair, called the meeting of the Executive Board (E.Bd) to order at 4:33 PM. Other E.Bd members on Zoom: Deb Gaynor (DG), Bill Munoff (BM), and David Olson (DO). Staff present: Teri Kuczynski (TK), District Mgr.; Don Maglienti (DM), Program Mgr.; Drew Pettis (DP), Business Mgr.; Gary Hobbs (GH), Tr. Station Supervisor; and Shelly Edson (SE), Admin. Assistant.
2. **APPROVE THE AGENDA** –
Motion #1: BM moved to approve the agenda. DO seconded the motion.
VOTE: Yes – 4 (DG, BM, DO, TW). No – 0. Abstain – 0.
3. **APPROVE MINUTES OF SEPT. 11, 2024 MEETING** –
Motion #2: DO moved to approve the minutes of Sept. 11, 2024. BM seconded the motion.
VOTE: Yes – 4 (DG, BM, DO, TW). No – 0. Abstain – 0.
4. **PUBLIC COMMENT PERIOD** – The Vice Chair opened the public comment period.
5. **MANAGER REPORTS – General Updates:** DM mentioned that our newsletter is at the printers’ and about to be mailed out. TK added that the 2024 Annual Report will go out to the towns by the last week in Oct.
6. **FINANCIAL REPORTS** –
 - a. **August 2024 Financial Report** – DP presented the August 2024 financials showing a net gain of \$65,106 with a YTD2024 net gain of \$84,731 in the General Fund. The August 2024 MSW & C&D tonnage of 2,621 was 61 tons lower than August 2023, and the YTD2024’s 17,093 tons were 1,188 tons higher than YTD2023. The 6,343 transactions in August 2024 were 528 less than August 2023, and YTD2024 transactions of 43,764 were 507 more than YTD2023. The August 2024 single stream recyclables total of 373 tons received was 57 tons less than August 2023, and YTD2024’s 2,755 tons were 202 tons less than YTD2023. In August 2024, 21 tons of tires were hauled, and YTD2024’s 220 tons were 7 tons less than YTD2023. In August 2024, 8.80 tons of food waste were hauled to VNAP, and 32.76 tons were hauled YTD2024, 1.55 tons less than YTD2023’s 34.31 tons.
 - b. **August 2024 Single Stream Recycling Report** – In August, the Transfer Station delivered 377.46 tons of single stream recyclables to the Chittenden Solid Waste District (CSWD) Materials Recycling Facility (MRF) in Williston. Costs for hauling and recycling in August 2024 were \$41,984, with revenues of \$47,948, for a net gain of \$5,964 and a YTD2024 net gain of \$44,107.
 - c. **Municipal Diversion Grant Applications** – None received.
 - d. **School Diversion Grant Applications** – None received.
7. **NEW BUSINESS** –
 - a. **Update on New Haven Regional Residential Transfer Station** – TK reported that the facility continues to operate. JRs would like to see more business. GH is finishing the sign installation. GH also obtained 3 quotes for a warming shed to place at the site during the winter months.
8. **EXECUTIVE SESSION** – For the purpose of discussing a contract where premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage (1 VSA §313).

55 **Motion #3: DO moved to enter into Executive Session for the purpose stated. DG seconded**
56 **the motion.**

57 **VOTE: Yes – 4 (DG, BM, DO, TW). No – 0. Abstain – 0.**

58 The E.Bd entered into executive session at 4:47 p.m. and exited executive session at 5:43 p.m.

59 **Motion #4: DO moved to have Teri negotiate what increase Casella will make to the**
60 **MSW/C&D Disposal Contract and will raise the 2025 budgeted tip fee at the Transfer**
61 **Station accordingly. BM seconded the motion.**

62 **VOTE: Yes – 4 (DG, BM, DO, TW). No – 0. Abstain – 0.**

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64 **9. AGENDA ITEMS FOR OCTOBER 17, 2024 BOS MEETING –**

65 **Motion #5: DO moved to cancel the Oct. 17th BOS meeting due to lack of business. BM**
66 **seconded the motion.**

67 **VOTE: Yes – 4 (DG, BM, DO, TW). No – 0. Abstain – 0.**

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69 **10. OTHER BUSINESS – N/A.**

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71 **11. APPROVAL OF PAYMENTS – Summary of Paid August 2024 Invoices –**

72 **Motion #6: DG moved to accept the Chair’s approval of the August invoices. DO seconded**
73 **the motion.**

74 **VOTE: Yes – 4 (DG, BM, DO, TW). No – 0. Abstain – 0.**

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76 **12. ADJOURN –**

77 **Motion #7: BM moved to adjourn the meeting at 5:45 p.m. DO seconded the motion.**

78 **VOTE: Yes – 4 (DG, BM, DO, TW). No – 0. Abstain – 0.**

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81 *I agree that this is an original of the October 9, 2024 minutes that were considered and approved by the*
82 *E.Bd at its meeting of _____.*

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Teresa A. Kuczynski, District Clerk