

NOTE: These minutes are subject to review and modification by the ACSWMD Executive Board at its next regular meeting.

**ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING MINUTES
March 12, 2025, 4:30 PM
Office Conference Room, 1223 Rt. 7 South, Middlebury, VT 05753
And Virtual Meeting on ZOOM**

1. CALL TO ORDER – Cheryl Brinkman (CB), Board of Supervisors (BOS) Chair, called the meeting of the Executive Board (E.Bd) to order at 4:30 PM. Other E.Bd members present in person: Richard McKerr (RM). E.Bd members on Zoom: Bill Munoff (BM), Deb Gaynor (DG), and Tim Wickland (TW). Staff present: Don Maglienti (Don), District Mgr.; Ben Eglash (BE), Program Mgr.; Drew Pettis (DP), Business Mgr.; and Shelly Edson (SE), Administrative Assistant/District Clerk.

2. APPROVE THE AGENDA –

Motion #1: TW moved to approve the agenda. DG seconded the motion.

VOTE: Yes – 5 (BM, RM, DG, CB, TW). No – 0. Abstain – 0.

3. APPROVE MINUTES OF FEBRUARY 12, 2025 MEETING –

Motion #2: DG moved to approve the minutes of February 12, 2025. TW seconded the motion.

VOTE: Yes – 5 (BM, RM, DG, CB, TW). No – 0. Abstain – 0.

4. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

5. MANAGER REPORTS –

a. Personnel – Introduction of New Program Manager. Ben Eglash introduced himself and gave a brief history of his previous work and education. Ben holds a Master of Science in Energy and Sustainability from Northwestern University. He started work with the District in March and will continue his training with Don over the next few months. Staff recently submitted an application for hosting another ECO-AmeriCorps member at the District Office for the 2025-2026 period. The Americorps Program will begin interviewing candidates in April with anticipated site assignments starting in May. It appears that the cost to participate may remain the same as last year.

b. Health & Safety – no updates.

c. General Updates – Legislative Updates

Don outlined the schedule for implementation of the recently expanded Vermont Primary Battery Recycling Law, which was amended last year to include additional types of rechargeable batteries. Battery producers will now be required to provide collection for all household batteries, including high-watt and damaged or defective batteries. The landfill ban for all household batteries remains in effect in Vermont. Battery producers must submit a battery stewardship plan to the VT Agency of Natural Resources (ANR) by June 1 of this year. Full implementation of this plan is expected to occur in early 2026. Under this plan, we anticipate a renewed effort by the producers to educate consumers about proper recycling of batteries, and the hazards associated with improper disposal.

Don described a recent proposed amendment to Vermont’s Extended Producer Responsibility (EPR) Law for Household Hazardous Waste (HHW). H.319 would delay the implementation of the Law to give producers more time to comply, but also includes a provision that exempts paint-related products (aerosol coating products, resins, and adhesives) from the HHW EPR law and adds them instead into the existing EPR program for architectural paint. Although H.319 delays implementation, it also adds a requirement that the VT ANR will develop and implement its own plan if producers do not comply with the new deadline. Solid waste districts are generally not in favor of the provision to remove paint-related material, since the costs for managing these wastes would eventually be covered more fully by the existing HHW EPR law.

55 Don also mentioned that there has been some movement by the Agency of Agriculture to
56 investigate the possible inclusion of additional grant funding for pesticide disposal. The District
57 currently faces a shortfall in disposal cost reimbursement from the Agency of between \$7,000 and
58 \$8,000 per year. Most other districts have similar funding challenges, and district managers will
59 continue meeting with the Agency to work out a possible solution.

60
61 **6. FINANCIAL REPORTS –**

- 62 **a. January 2025 Financial Report** – DP presented the January 2025 financials showing a net loss of
63 \$50,246 in the General Fund. The Jan. 2025 MSW & C&D tonnage of 1,770 was 27 tons more
64 than Jan. 2024. The 2,958 transactions in Jan. 2025 were 99 more than Jan. 2024 (see notes on
65 new calculation below). The Jan. 2025 single stream recyclables total of 359 tons received was 4
66 tons more than Jan. 2024. In Jan. 2025, 35 tons of tires were hauled. In Jan. 2025, 7.66 tons of
67 food waste were hauled to VNAP.

68
69 The total transactions count has been revised. Previously, we were counting the number of
70 different items each customer brought in. For example, if someone came in with a television, an
71 appliance, and some batteries, that would have counted as 3 transactions, which gave us an idea of
72 traffic going around the facility to various locations onsite. Beginning with the January 2025
73 financials, the number of transactions now counts each vehicle, regardless of the variety of items
74 the customer brought in. This new method gives us a better idea of the amount of traffic coming
75 into the facility from Rt. 7. The 2 prior years shown in the financial charts have been recalculated
76 to reflect this new method.

77
78 We received our first restitution payment in March for the damage to our sign on Rt. 7. Our first
79 payment was \$25. The State’s Office has begun collecting a portion of wages from the offender
80 on a bi-weekly basis and will submit payments to us on a similar schedule.

- 81
82 **b. January 2025 Single Stream Recycling Report** – In January, the Transfer Station delivered
83 377.11 tons of single stream recyclables to the Chittenden Solid Waste District (CSWD) Materials
84 Recycling Facility (MRF) in Williston. Costs for hauling and recycling were \$45,189.90, with
85 revenues of \$46,076.56, for a pre-OH net gain of \$887.
86 **c. Update – 2024 Financial Audit Update** – The scheduled Draft Financial Statement date is
87 currently April 7, 2025. Given that this date is after the April E-Board meeting date, the financial
88 statements will most likely be presented at the May meetings instead of April.
89 **d. Municipal Diversion Grant Applications** – None received.
90 **e. School Diversion Grant Applications** – None received.

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92
93 **7. NEW BUSINESS -**

- 94 **a. New Haven Regional Residential Transfer Station and HHW Bldg. Update** – No updates at
95 this time. Don is continuing to attend weekly meetings with engineers Weston & Sampson and
96 architects from Wiemann Lamphere to finalize designs for the structures on the two New Haven lots.
97 Don will attend the hearing with Weston & Sampson for the HHW building permit at the New
98 Haven Development Review Board on April 7th. The full permitting process is expected to continue
99 for the remainder of this year.

100
101 The Phase 2 & 3 Civil Design, Architecture, and Permitting has an estimated cost of approximately
102 \$235,000. To date, we have incurred approximately \$115,000 in those costs.

- 103
104 **b. Establish Nominating Committee for Election of Officers, Executive Board** – Cheryl
105 Brinkman and Tim Wickland volunteered to serve as the Nominating Committee to collect names
106 of candidates that wish to serve on the Executive Board or as Officers of the Board. Anyone
107 interested in the Executive Board, Board Chair or Vice Chair positions should contact Cheryl or
108 Tim and let them know.

- 110 8. EXECUTIVE SESSION – None needed.
111
112 9. AGENDA ITEMS FOR MARCH 20TH BOARD OF SUPERVISORS MEETING –
113 Motion #3: BM moved to cancel the BOS meeting on March 20th due to lack of business but
114 send an Executive Summary of discussion items in BOS mailing. TW seconded the motion.
115 VOTE: Yes – 0. No - 4 (RM, DG, CB, TW). Abstain – 1 (BM).
116 Agenda items include introduction of new staff, program updates, legislative updates, New Haven
117 Transfer Station update, and reminders about upcoming Officer elections and Board appointments.
118
119 10. OTHER BUSINESS – None.
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121 11. APPROVAL OF PAYMENTS – Summary of Paid January 2025 Invoices –
122 Motion #4: BM moved to accept the Chair’s approval of the January invoices. TW
123 seconded the motion.
124 VOTE: Yes – 5 (BM, RM, DG, CB, TW). No – 0. Abstain – 0.
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126 12. ADJOURN –
127 Motion #5: BM moved to adjourn the meeting at 5:29 p.m. TW seconded the motion.
128 VOTE: Yes – 5 (BM, RM, DG, CB, TW). No – 0. Abstain – 0.
129
130 I agree that this is an original of the March 12, 2025 minutes that were considered and approved by the
131 E.Bd at its meeting of _____.
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Shelly Edson, District Clerk