

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
Minutes
Board of Supervisors Meeting No. 343
Thursday, November 21, 2024, 7:00 PM
Office Conference Room, 1223 Route 7 South, Middlebury, VT 05753
And Virtual Meeting on Zoom**

1. CALL TO ORDER – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 p.m. on November 21, 2024. Present:

Town	Vote	Supervisor/Alternate	Town	Vot	Supervisor/Alternate
Addison	1	Bill Munoff (Zoom)	Orwell	1	
Bridport	1	Ed Payne (Zoom)	Panton	1	Paul Sokal (Zoom)
Bristol	2	Joel Bouvier/Valerie Capels (Zoom)	Ripton	1	Jay Harrington/Steve Zwicky (Zoom)
Cornwall	1	Jean Raymond (Zoom)	Salisbury	1	
Ferrisburgh	2	Dave Olson (Zoom)	Shoreham	1	(Vacant)
Goshen	1	Annina Seiler (Zoom)	Starksboro	1	
Leicester	1	Richard Reed (Zoom)	Vergennes	2	Cheryl Brinkman
Lincoln	1	Bill Finger (Zoom)	Waltham	1	Rhonda Williams (Zoom)
Middlebury	4	Diane Mott/Richard McKerr	Weybridge	1	Tim Wickland (Zoom)
Monkton	1	Deborah Gaynor (Zoom)	Whiting	1	Eric Zuesse (Zoom)
New Haven	1				
Staff:	Teresa Kuczynski (TK), District Manager; Don Maglienti (DM), Program Manager; Drew Pettis (DP), Business Manager; Shelly Edson (SE), Admin. Assistant; Emily Johnston (EJ), Public Outreach Coord.		Guests:		

2. APPROVE THE AGENDA –The Chair suggested that the BOS move the public hearing and adoption of the CY2025 Annual Budget (item #6) to the top of the agenda.

Motion #1: T.Wickland moved to move original agenda item #6 - 7:00 P.M.: Public Hearing on Draft CY2025 Annual Budget, and Vote to Adopt CY2025 Annual Budget – to the first order of business and to approve the budget. D.Olson seconded the motion.

Discussion: TK reported that the Executive Board (E.Bd) met with Randy Dapron, Casella Waste Management re: their proposed three-year amendment/extension of the Agreement for Transport & Disposal, with an \$80/ton tip fee – an 8.6% CPI increase. The draft budget had assumed a 3% CPI increase, and an increase of the Transfer Station disposal tip fee to \$154/ton. The E.Bd has voted to recommend increasing the disposal tip fee to \$156/ton. The Chair clarified that this vote would be to approve the draft CY2025 Annual Budget with the proposed changes to our tip fee.

VOTE on Motion #1: Yes – 22 (Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, Panton, Ripton, Vergennes, Waltham, Weybridge, Whiting). No – 0. Abstain – 0.

The public hearing closed at 7:18 p.m.

Motion #2: E.Zuesse moved to approve the remaining agenda. B.Munoff seconded the motion.

VOTE on Motion #2: Yes – 22 (Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, Panton, Ripton, Vergennes, Waltham, Weybridge, Whiting). No – 0. Abstain – 0.

1
2 **3. PUBLIC COMMENT PERIOD** – The Chair opened the public comment period.
3

4 **4. MEMBER COMMUNICATIONS** – D.Gaynor thanked V.Capels for her service to the Town of Bristol
5 as Town Manager and to the BOS as the Bristol Alternate. C.Brinkman announced that the Vergennes City
6 Council has decided to close the Vergennes town drop-off on April 1 that is serviced by R&L so that a salt shed
7 can be constructed on the site. R&L Rubbish will need to find a different location by April 1st if they continue
8 to offer the mobile service.
9

10 **5. APPROVE MINUTES FROM MEETING NO. 342 -**

11 **Motion #3: E.Zuesse moved to approve the minutes of meeting #342. R.Reed seconded the**
12 **motion.**

13 **VOTE on Motion #3: Yes – 22 (Addison, Bridport, Bristol, Cornwall, Ferrisburgh,**
14 **Goshen, Leicester, Lincoln, Middlebury, Monkton, Panton, Ripton, Vergennes, Waltham,**
15 **Weybridge, Whiting). No – 0. Abstain – 0.**
16

17 **7. FINANCIAL REPORTS –**

18 **a. September 2024 Financial Report** – DP presented the September 2024 financials showing a net
19 gain of \$21,096 with a YTD2024 net gain of \$105,773 in the General Fund. The Sept. 2024 MSW & C&D
20 tonnage of 2,229 was 17 tons higher than Sept. 2023, and the YTD2024's 19,323 tons were 1,207 tons
21 higher than YTD2023. The 5,963 transactions in Sept. 2024 were 317 less than Sept. 2023, and YTD2024
22 transactions of 49,727 were 190 more than YTD2023. The Sept. 2024 single stream recyclables total of
23 318 tons received was 44 tons less than Sept. 2023, and YTD2024's 3,073 tons were 246 tons less than
24 YTD2023. In Sept. 2024, 40 tons of tires were hauled, and YTD2024's 261 tons were 15 tons more than
25 YTD2023. In Sept. 2024, no food waste was hauled to VNAP, and the 32.76 tons hauled YTD2024 were
26 9.51 tons less than YTD2023's 42.27 tons.

27 **b. September 2024 Single Stream Recycling Report** – In Sept., the Transfer Station delivered 330.20
28 tons of single stream recyclables to the Chittenden Solid Waste District (CSWD) Materials Recycling
29 Facility (MRF) in Williston. Costs for hauling and recycling were \$37,067, with revenues of \$41,037, for a
30 pre-OH net gain of \$3,970 and a YTD2024 pre-OH net gain of \$48,076.

31 **c. VLCT PACIF Equipment Grant Award** – DP reported that the District was awarded a 2024 VLCT
32 PACIF Equipment Grant of \$2,240.89 to purchase two pieces of safety equipment for the Transfer Station.

33 **d. Municipal Diversion Grant Applications** – None received.

34 **e. School Diversion Grant Applications** – None received.
35

36 **8. NEW BUSINESS –**

37 **a. 2024 Annual Report** – EJ reported that the 2024 Annual Report is now available on the District's
38 website. It summarized the District's extensive community outreach efforts this year, including schools, and
39 business waste audits and compliance assistance, primarily by EJ and Sarah Bialas, ECO AmeriCorps
40 member. The Proposed Rate Schedule for 2025 is included. The BOS members asked that the Adopted Rate
41 Schedule for 2025 will be inserted on our website. DM reviewed some of the highlights with respect to the
42 estimated year-end tonnage of all materials collected at the Transfer Station. The HazWaste Center, in
43 particular, maintained a strong rate of participation and materials collected.
44

45 **b. Addison County Sheriff's Department Agreement – Illegal Burning & Disposal Ordinance**
46 **Enforcement, CY2025** – TK reviewed the ACSO's Agreement to provide Illegal Burning & Disposal
47 Ordinance Enforcement for another year. The only change will be an increase from \$48/hr. per officer to
48 \$50/hr. per officer. The not-to-exceed \$5,000 contract total will remain in place.

49 **Motion #4: B.Munoff moved to approve the Addison County Sheriff's Department Agreement**
50 **– Illegal Burning & Disposal Ordinance Enforcement, CY2025. B.Finger seconded the motion.**

51 **VOTE on Motion #4: Yes – 21 (Addison, Bristol, Cornwall, Ferrisburgh, Goshen,**
52 **Leicester, Lincoln, Middlebury, Monkton, Panton, Ripton, Vergennes, Waltham,**
53 **Weybridge, Whiting). No – 1 (Bridport). Abstain – 0.**
54

1 **c. Amendment to Casella Waste Management Agreement for Transportation & Disposal Services,**
2 **CY2025-CY2027** – CWM subcontracts with MBI to haul trailers from the District Transfer Station to the
3 CWM Landfill in Coventry. J.Bouvier asked about options for hauling & disposal. TK responded that an
4 alternative was not feasible at this point – the CWM lined landfill in Coventry, VT is the only one in the
5 state, and we do not own five trailers and the trucks to long-haul them to an out-of-state disposal facility, if
6 there is even one available. The Chair added that we would need more time to research and plan for
7 alternatives in the future.

8 **Motion #5: T.Wickland moved to approve the Amendment to the Casella Waste Management**
9 **Agreement for Transportation & Disposal Services, CY2025-CY2027. J.Bouvier seconded the**
10 **motion.**

11 **VOTE on Motion #5: Yes – 22 (Addison, Bridport, Bristol, Cornwall, Ferrisburgh,**
12 **Goshen, Leicester, Lincoln, Middlebury, Monkton, Panton, Ripton, Vergennes, Waltham,**
13 **Weybridge, Whiting) No – 0. Abstain – 0.**

14
15 **d. New Haven Regional Residential Transfer Station Updates** – The ACSWMD Regional Residential
16 Drop-off at 100 Kings Way off of 65 Campground Road in New Haven is now open on Fris, 7 a.m. – 2
17 p.m. and Sats, 7 a.m. – noon, with the option of adding Mon. and Wed. hours. A warming shed will be
18 delivered to the site in the next few weeks. We have tried to get 100 Kings Way added to the mapping
19 apps; on GPS, 65 Campground Road directs folks to Dog Team Tavern Road. They are not specifically
20 listing 100 Kings Way, as Kings Way is a private roadway. We will keep trying.

21
22 **9. DISTRICT MANAGER REPORT** – (TK covered her news in prior agenda items.)

23
24 **10. PROGRAMS REPORT** – DM updated the BOS about his representation on the State Tire Working Group –
25 to research an Extended Producer Responsibility (EPR) law for tires - and the EPR HHW Working Group to
26 prepare for implementation of the new EPR for HHW law. Our first hazwaste shipment is ready for pickup by
27 Tradebe.

28
29 **11. EXECUTIVE SESSION** – None.

30
31 **12. OTHER BUSINESS** – None.

32
33 **13. ADJOURN** –

34 **Motion #6: B.Munoff moved to adjourn the meeting at 8:19 p.m. B.Finger seconded the**
35 **motion.**

36 **VOTE on Motion #3: Yes – 21 (Addison, Bristol, Cornwall, Ferrisburgh, Goshen,**
37 **Leicester, Lincoln, Middlebury, Monkton, Panton, Ripton, Vergennes, Waltham,**
38 **Weybridge). No – 0. Abstain – 0.**

39
40 *I agree that this is an original of the November 21, 2024 minutes that were considered and approved*
41 *by the BOS at its meeting of _____.*

42
43
44 _____
Teresa A. Kuczynski, District Clerk