

**NOTICE**  
**ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT**  
**Executive Board Meeting**  
**February 12, 2025, 4:30 PM**  
**Office Conference Room, 1223 Rt. 7 South, Middlebury, VT 05753**  
**and Virtual Meeting on ZOOM**  
Join Zoom Meeting  
<https://us02web.zoom.us/j/81794088565>  
**Meeting ID: 817 9408 8565**

**AGENDA**

1. Begin recording and Call to Order
2. Approve the Agenda
3. Approve Minutes of Jan. 8, 2025 Meeting
4. Public Comment Period
5. Manager Reports
  - a. Personnel – New Program Manager Hired
  - b. Health & Safety
  - c. General Updates
6. Financial Reports
  - a. Dec. 2024 Financial Report
  - b. Dec. 2024 Single Stream Recycling Report
  - c. Update - 2024 Annual Audit Report Schedule
  - d. Municipal Diversion Grant Applications
  - e. School Diversion Grant Applications
7. New Business
  - a. Presentation by Shane Mullen, P.E., Weston & Sampson Engineers, Inc. and David Roy, Wiemann Lamphere Architects re: Phase 2 and Phase 3 Design & Permitting, New Haven Regional Residential Transfer Station
  - b. Appoint Acting Clerk and Treasurer for March 1–April 10, 2025
8. Executive Session – If needed.
9. Agenda Items for Feb. 20, 2025 Board of Supervisors Meeting
10. Other Business
11. Approval of Payments – Summary of Paid Dec. Invoices
12. Adjourn

***Note: Please call (802) 388-2333 if you cannot make the meeting!***

The Addison County Solid Waste Management District is inviting you to a scheduled Executive Board hybrid meeting on February 12, 2025 at 4:30 PM Eastern Time (US and Canada).

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One tap mobile

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- +1 689 278 1000 US
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- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
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- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
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Find your local number: <https://us02web.zoom.us/j/81794088565>

### ***Suggestions***

*To open the link on the Zoom invitation, left click on the link. To open the link on the agenda, either hit ctrl + left click on the link, or right click on the link and select "Open Hyperlink." Select Open Zoom Meetings. If that doesn't open, select Launch Meeting. If you are ever prompted to enter the Meeting ID, enter the number in yellow on this agenda. The passcode is now embedded. Once in, test your audio and adjust speaker volumes. If your audio is not working for some reason, you can use your video and select the audio option for calling in by phone. If your connection is slow and unstable, you might try closing your video and continuing on audio only. Your name will appear instead of your image. Select the little microphone icon on the bottom left of the Zoom screen to mute or to unmute. Please select mute if there is background noise. Select unmute when you are ready to speak.*

*If you prefer, you can also just call the New York number above, and enter the Meeting ID when prompted. It will seem like a regular conference call and is quite easy to do. Any problems logging into the meeting? Contact the host – Shelly Edson – by calling the office at 1(802) 388-2333. Try to log into the meeting a few minutes early so that Shelly can respond to your call before the meeting begins. You will be entering a waiting room, and the host will let you into the meeting as soon as possible.*