

**NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.**

**Addison County Solid Waste Management District  
Minutes  
Board of Supervisors Meeting No. 332  
Thursday, March 16, 2023, 7:00 PM  
Virtual Meeting on Zoom**

**1. OPEN MEETING – ROLL CALL** – The Board of Supervisors (BOS) meeting was called to order by Bill Munoff, Vice Chair at 7:00 PM on March 16, 2023. Present:

<b>Town</b>	<b>Vote</b>	<b>Supervisor/Alternate</b>	<b>Town</b>	<b>Vote</b>	<b>Supervisor/Alternate</b>
<i>Addison</i>	1	Bill Munoff	<i>Orwell</i>	1	
<i>Bridport</i>	1	Edward Payne	<i>Panton</i>	1	Paul Sokal
<i>Bristol</i>	2	Joel Bouvier/Valerie Capels	<i>Ripton</i>	1	
<i>Cornwall</i>	1	(Vacant)/(Vacant)	<i>Salisbury</i>	1	
<i>Ferrisburgh</i>	2	David Olson	<i>Shoreham</i>	1	Randy Orvis
<i>Goshen</i>	1	Annina Seiler	<i>Starksboro</i>	1	Susan Jefferies
<i>Leicester</i>	1	Richard Reed	<i>Vergennes</i>	2	
<i>Lincoln</i>	1	Bill Finger	<i>Waltham</i>	1	
<i>Middlebury</i>	4	Diane Mott/ Richard McKerr	<i>Weybridge</i>	1	
<i>Monkton</i>	1	Deborah Gaynor	<i>Whiting</i>	1	Eric Zuesse
<i>New Haven</i>	1				
<i>Staff:</i>		Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Emily Johnston (EJ), Public Outreach Coordinator; Gabriella Stevens, AmeriCorps Member.	<i>Guests:</i>		Jean Raymond, Cornwall

**2. APPROVE THE AGENDA –**

**Motion #1: R.Orvis moved to approve the agenda. E.Zuesse seconded the motion.**

**VOTE on Motion #1: Yes –17 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Leicester, Lincoln, Middlebury (4), Monkton, Panton, Shoreham, Starksboro, Whiting). No – 0. Abstain – 0.**

**3. PUBLIC COMMENT PERIOD** – The Chair opened the public comment period.

**4. MEMBER COMMUNICATIONS** – Jean Raymond introduced herself as a potential BOS member for the Town of Cornwall. Richard McKerr introduced himself as the new BOS Alternate for the Town of Middlebury.

**5. APPROVAL OF MINUTES FROM MEETING NO. 331 –**

**Motion #2: R.Orvis moved to approve the minutes of meeting no. 331. B.Finger seconded the motion.**

**VOTE on Motion #2: Yes –14 (Addison, Bridport, Ferrisburgh (2), Lincoln, Middlebury (4), Monkton, Panton, Shoreham, Starksboro, Whiting). No – 0. Abstain – 3 (Bristol (2), Leicester.**

**6. FINANCIAL REPORTS –**

**a. January 2023 Financial Report** – PJ presented the January Financials showing a (\$43,352) net loss in the General Fund (GF). The Jan. MSW/C&D tonnage of 1,656 tons was 254 tons higher than Jan. 2022. Jan. 2023 transactions were 4,160 v. Jan 2022 transactions of 2,853. As for tires, 42 tons of tires were

1 collected in Jan. 2023. In Jan. 2023, 7.12 tons of Food Waste were hauled to composting. The Transfer  
2 Station received 385 tons of Single Stream Recyclables in Jan., v. 344 tons in Jan. 2022.

3 **b. January 2023 Single Stream Recycling Report** – The Transfer Station delivered 405 tons of single-  
4 stream recyclables to the Materials Recovery Facility (MRF) in Jan. The Jan. processing fee rose to  
5 \$142/ton. Fuel surcharge fees were \$435 & Hauling costs were \$8,421. Net loss in the Recycling Fund for  
6 Jan. was (\$17,142).

7 **c. 2022 Annual Audit Update** – PJ reported that we are awaiting a Draft of the 2022 Annual Audit from  
8 RHR Smith and will hopefully be able to present the finished Audit at the next meetings in April.

9 **d. Municipal Diversion Grant Applications** – None Received.

10 **e. School Diversion Grant Applications** – None Received.

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12 **7. New Business:**

13 **a. Nominating Committee Request for Nominations for Officers & Executive Board (E.Bd)** –

14 T.Wickland, BOS Chair, and C.Brinkman volunteered to serve once again on the Nominating Committee for  
15 creating a slate of candidates for the April 13<sup>th</sup> elections of a Chair, Vice Chair, and four E.Bd Members  
16 (Chair, Vice Chair, and the Middlebury Supervisor are automatically on the E.Bd). Please contact either  
17 T.Wickland or C.Brinkman if you wish to nominate yourself or someone else to one of these positions.

18 **b. Update on Purchase & Sale Agreement, Design & Permitting – New Haven** – The District closed on  
19 the purchase and sale of Lot 6 and the Church Lot on Campground Road, New Haven and recorded the  
20 documents at the New Haven Town Clerk’s office on Feb. 27, 2023. All permits are in hand. Documents were  
21 signed, and the ALTA survey completed. The church provided a letter stating that they will vacate the  
22 property on April 13, 2023. Seller will provide liability insurance until then. Title insurance was obtained. In  
23 order to confirm that the Church Lot had adequate capacity for construction of a HazWaste Building prior to  
24 purchase, Don and TK worked with consultants to prepare a preliminary design of the HazWaste Building,  
25 with Phase 3 construction to be scheduled in 3-4 years. TK has provided a copy of the site location and layout  
26 for Phase 1 for a regional residential solid waste transfer station. The next step is to remove the trees on Lot 6  
27 prior to the end of March. Shane Mullen, P.E. obtained quotes and is going to work with Lathrop on a date for  
28 removal. Shane has marked the area of trees that will remain as required by the site permits.

29 **c. Draft Weston & Sampson Construction Phase Service Contract for 2023** – The E.Bd voted to  
30 recommend to the full BOS that the Weston & Sampson contract be approved and \$57,500 be allocated to  
31 this contract. Shane has been spending extra hours on working with Mark Sperry, Esq. to resolve some  
32 permitting issues, and in preparing for tree removal and construction of Phase 1. Those are incorporated into  
33 the proposed contract, which will include the following scope: Task 1. Bid Phase & Preconstruction Services.  
34 Task 2. Construction Admin. & Commissioning. Task 3. Construction Observation. Task 4. Project Closeout  
35 & Certification.

36 **Motion #3: B.Finger moved to approve the Weston & Sampson Construction Phase Service**  
37 **Contract for 2023. R.Orvis seconded the motion.**

38 **VOTE on Motion #3: Yes –15 (Addison, Bridport, Ferrisburgh (2), Goshen, Leicester,**  
39 **Middlebury (4), Monkton, Panton, Shoreham, Starksboro, Whiting). No – 2 (Bristol).**  
40 **Abstain – 1 (Lincoln)**

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42 **8. DISTRICT MANAGER REPORT** – TK gave the following report: **H.67**, the Extended Producer  
43 Responsibility for Household Hazardous Waste (EPR for HHW) bill has passed the House and is on its way to  
44 the Senate Natural Resources & Energy Comm. Don was instrumental in preparing a summary in support of  
45 H.67 that was sent to the House reps.. **H.158**, Bottle Bill expansion has been recommended in a 10-1 vote by  
46 the House Comm. on Environment & Energy. H.158 would expand the redemption program to include most  
47 beverages (including wine) except for dairy products, plant-based beverages, infant formula, meal replacement  
48 drinks and nonalcoholic cider. H.158 also includes measures to assist redemption centers, including increasing  
49 the handling fee from 4 cents to 5 cents a bottle. Testimony included opposition from the MRF owners/  
50 managers, who are concerned that more valuable recyclables would be diverted into the Bottle Bill, leaving the  
51 MRFs with lower revenues that would result in higher processing fees for customers.

52  
53 **9. PROGRAMS REPORT** – EJ summarized the spring workshop schedule, with workshops happening at  
54 Orwell Free Library, Lincoln Library, and the Ilsley Public Library on recycling and composting, along with a

1 new workshop comprised of trash-related stories for kids. The Ripton Elementary School will be coming to tour  
2 the Transfer Station. EJ and GS are working on the ongoing CY2022 diversion rate calculations for the District  
3 Solid Waste Implementation Plan. EJ announced that the first newsletter of the year was finished late last week.  
4 GS gave a report on the recent Textiles Repair Fair and Swap Shop held by the District at Bixby Library on  
5 Feb. 25. The event had a total of 11 fixers and 8 additional volunteers, with good turnout for the event.  
6 Individual volunteers as well as those from organizations like the Green Club of VT, AmeriCorps, and local  
7 thrift/ upcycling businesses participated. The Repair Fair also had press coverage from WCAX and Seven Days.

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9 **10. EXECUTIVE SESSION – N/A.**

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11 **11. OTHER BUSINESS – None.**

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13 **12. ADJOURN –**

14 **Motion #4: B.Finger moved to adjourn the meeting at 7:56 PM. R.Orvis seconded the motion.**

15 **VOTE on Motion #4: Yes –18 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Goshen,**  
16 **Leicester, Lincoln, Middlebury (4), Monkton, Panton, Shoreham, Starksboro, Whiting).**

17 **No – 0. Abstain – 0.**

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19 *I agree that this is an original of the March 16, 2023, minutes that were considered and approved by*  
20 *the BOS at its meeting of \_\_\_\_\_.*

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*Teresa A. Kuczynski, District Clerk*