

1 **NOTE: These minutes are subject to review and modification by the ACSWMD Executive Board at**  
2 **its next regular meeting.**  
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4 **ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT**  
5 **EXECUTIVE BOARD MEETING MINUTES**  
6 **January 10, 2024, 4:30 PM**  
7 **Office Conference Room, 1223 Rt. 7 South, Middlebury, VT 05753**  
8 **And Virtual Meeting on ZOOM**  
9

- 10 **1. CALL TO ORDER** – Tim Wickland (TW), Board of Supervisors (BOS) Chair, called the meeting  
11 of the Executive Board (E.Bd) to order at 4:35 PM. Other E.Bd members present on Zoom: Bill Munoff  
12 (BM), Deb Gaynor (DG), David Olson (DO). Present in person: Diane Mott (DM). Staff present: Teri  
13 Kuczynski (TK), District Manager; Don Maglienti (Don), Program Manager; Patti Johnson (PJ), Business  
14 Manager.  
15
- 16 **2. APPROVE THE AGENDA** –  
17 **Motion #1: DG moved to approve the agenda. DO seconded the motion.**  
18 **VOTE: Yes –5 (BM, DO, DM, DG, TW). No – 0. Abstain – 0.**  
19
- 20 **3. APPROVE MINUTES OF DECEMBER 13, 2023 MEETING** –  
21 **Motion #2: DM moved to approve the minutes of December 13, 2023. DO seconded the**  
22 **motion.**  
23 **VOTE: Yes –5 (BM, DO, DM, DG, TW). No – 0. Abstain – 0.**  
24
- 25 **4. PUBLIC COMMENT PERIOD** – The Chair opened the public comment period.  
26
- 27 **5. MANAGER REPORTS** – TK gave the following reports:  
28 **a. Personnel** – Gabriella Stevens, our ECO AmeriCorps member for the past 1½ years, will be  
29 leaving the District on Friday, Jan. 12, 2024. She has accepted a full-time business outreach position  
30 at Chittenden SWD. We thank her for her devotion to our mission, and we wish her the best in her  
31 new career.  
32 **b. Health & Safety** – We are still awaiting a quote from a contractor to repair the damage to the tip  
33 building roof caused by a customer at the Transfer Station. Their insurance company has  
34 acknowledged the claim.  
35 **c. General Year-End Updates** – The VT House of Representatives has voted to override Gov.  
36 Scott’s veto of the Bottle Bill expansion from the last session. The Senate will have to vote next.  
37 EPA has released a new “Wasted Food” hierarchy for managing food waste. We will continue to use  
38 the existing hierarchy used by the VT Agency of Natural Resources (ANR). ANR plans to offer  
39 more EPA infrastructure grant funds with a goal toward GHG reduction and sent a survey to the  
40 Solid Waste Management Entities for our input on priorities.  
41
- 42 **6. FINANCIAL REPORTS** –  
43 **a. November 2023 Financial Report** – PJ presented the November Financials showing a net loss  
44 of (\$13,545). Nov. 2023 tonnage of 2,161 was 222 tons higher than Nov. 2022. YTD tonnage of  
45 22,516 was 665 tons higher than YTD2022. The total of 5,814 transactions in Nov. 2023 was 626  
46 higher than in Nov. 2022, and YTD transactions of 61,476 were 6,745 higher than YTD2022. The  
47 343 tons of single stream recyclables received at the Transfer Station in Nov. 2023 were 22 tons  
48 lower than Nov. 2022. The 4,027 YTD tons were 88 tons higher than YTD2022. In Nov., 38 tons of  
49 tires were hauled, and YTD2023, the 344 tons collected were 68 tons lower than YTD2022. No  
50 Food Waste was hauled to VNAP in Nov. 2023. The 42.27 YTD tons were 10.91 tons lower than  
51 YTD2022.  
52 **b. November 2023 Single Stream Recycling Report** – In November, the Transfer Station delivered  
53 363 tons of single stream recyclables to the Casella Waste Management (CWM) Materials Recovery  
54 Facility (MRF) in Rutland. With the lower processing fee of \$126/ton, the net loss YTD is  
55 (\$154,199) in single stream recycling.

56 c. **Municipal Diversion Grant Applications** – N/A

57 d. **School Diversion Grant Applications** – N/A

58

59 7. **NEW BUSINESS -**

60 a. **New Haven Regional Residential Transfer Station Updates and Schedule** – TK stated that  
61 Champlain Construction has shut down construction at that site, and the site has been buttoned up for  
62 the winter. Weather permitting, construction will begin again in early April. If all goes as planned, Phase  
63 I will be completed in June 2024. TK will be working with Staff and Engineers to plan Phase II.

64 b. **Scrap Metal Contract Update** – The CY2024 Scrap Metal Contract approved by the BOS on Nov.  
65 16, 2023 has not yet been signed by Kevin Elnicki, President, New England Quality Services, Inc., dba  
66 Earth Waste & Metal. We are still waiting to hear back from him after several inquiries.

67

68 8. **EXECUTIVE SESSION** – None.

69

70 9. **AGENDA ITEMS FOR JANUARY 18, 2024 BOARD OF SUPERVISORS MEETING-**

71 **Motion #3: BM moved to cancel the Jan. 18, 2024 BOS meeting due to lack of business.**

72 **DG seconded the motion.**

73 **VOTE: Yes –5 (BM, DO, DM, DG, TW). No – 0. Abstain – 0.**

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75 10. **OTHER BUSINESS** – None.

76

77 11. **APPROVAL OF PAYMENTS** – November payments were already approved at the Dec. 13, 2023  
78 meeting, so there are no payments to approve at this time.

79

80 12. **ADJOURN** –

81 **Motion #4: BM moved to adjourn the meeting at 5:06 PM. DM seconded the motion.**

82 **VOTE: Yes –5 (BM, DO, DM, DG, TW). No – 0. Abstain – 0.**

83

84 *I agree that this is an original of the January 10, 2024 minutes that were considered and approved by the*  
85 *E.Bd at its meeting of \_\_\_\_\_.*

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*Teresa A. Kuczynski, District Clerk*