

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting, No. 316
Thursday, March 18, 2021, 7:00 PM
Virtual Meeting on Zoom**

1. OPEN MEETING – CALL TO ORDER – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:01 PM on March 18, 2021 via Zoom. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
<i>Addison</i>	1	Bill Munoff	<i>Orwell</i>	1	
<i>Bridport</i>	1	Ed Payne	<i>Panton</i>	1	Paul Sokal
<i>Bristol</i>	2	Joel Bouvier/Valerie Capels	<i>Ripton</i>	1	/Steve Zwicky
<i>Cornwall</i>	1	(Vacant)/(Vacant)	<i>Salisbury</i>	1	Pedie O'Brien
<i>Ferrisburgh</i>	2	(Vacant) /David Olson	<i>Shoreham</i>	1	Randy Orvis
<i>Goshen</i>	1	Diane Mott	<i>Starksboro</i>	1	
<i>Leicester</i>	1		<i>Vergennes</i>	2	Cheryl Brinkman
<i>Lincoln</i>	1	Bill Finger	<i>Waltham</i>	1	
<i>Middlebury</i>	4	/Andy Hooper	<i>Weybridge</i>	1	Tim Wickland
<i>Monkton</i>	1	Deborah Gaynor	<i>Whiting</i>	1	Eric Zuesse
<i>New Haven</i>	1	Patrick Palmer			
<i>Staff:</i>		Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Don Maglienti (DM), Programs Manager	<i>Guests:</i>		Kimberly Trombley

2. APPROVE THE AGENDA –

Motion #1: R.Orvis moved to approve the agenda. E.Zuesse seconded the motion.

VOTE on Motion #1: Yes –17 (Addison, Bridport, Ferrisburgh (2), Lincoln, Middlebury (4), Monkton, Panton, Salisbury, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS AND RECOGNITION – The Chair stated that the BOS would like to acknowledge two members who will be leaving the BOS this year and to thank them for their service: Pedie O'Brien, the first Supervisor for the Town of Salisbury; and Eric Murray, the Supervisor for the Town of Middlebury. Two of the BOS's long-serving members are also leaving:

Susan Reit de Salas. The Chair read a letter of appreciation to Susan Reit de Salas for her 12 years of dedicated service on the BOS as Supervisor for the Town of Starksboro. In addition to her exemplary attendance at BOS meetings, Susan was praised for her support of the Board's mission, including her participation on the Municipal Drop-off Advisory Committee. The full text of the letter is attached and will become a permanent record in the minutes of the District.

Diane Mott – The Chair read a Recognition of Exemplary Service Resolution for Diane Mott, thanking Diane for her devoted service to the BOS as Supervisor for the Town of Goshen since 2002. Diane was a staunch advocate for reuse and recycling and was praised for her service on the Policy Committee and the Municipal Drop-off Advisory Committee. Diane thanked the BOS and pledged to support the mission of the District moving forward. The full text of the Resolution is attached and will become a permanent record in the minutes of the District.

1 **5. APPROVAL OF MINUTES FROM MEETING NO. 315 –**

2 **Motion #2: B.Munoff moved to approve the minutes of meeting no. 315. R.Orvis seconded the**
3 **motion.**

4 **VOTE on Motion #2: Yes –17 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Middlebury**
5 **(4), Panton, Salisbury, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 1**
6 **(Monkton).**

7
8 **6. FINANCIAL REPORTS –**

9 **a. Jan. 2021 Financial Report and Jan. 2021 Single Stream Recycling Report –** PJ presented the
10 January 2021 Financials showing a net loss of (\$7,298) for the month. Jan. tonnage of 1,419 was lower
11 than the 2020 total of 1,542. Transactions of 3,530 in Jan. were higher than the 2020 Jan. figure of 3,412.
12 In Jan., the Transfer Station collected a total of 349 tons of single stream recyclables. The processing fee was
13 \$89 /ton in Jan., resulting in a net gain of \$7,225.51 in single stream recycling.

14
15 **b. Approval of Accessing Organics Contingency Funds (in General Fund) for 60% matching funds,**
16 **if Project 2 of the VT DEC Infrastructure Grant Proposal is awarded –** TK explained that the District
17 had submitted an Infrastructure Grant Proposal to the VT DEC. Two projects were submitted, with each
18 totaling \$100,000 and eligible for a 40% grant with a 60% District match. As discussed with the BOS last
19 month, Priority #1 was purchase of a new recycling trailer, which was already in the 2021 Adopted Budget.
20 Priority #2 was a \$97,000 purchase of food scrap equipment and a stakebody truck. However, these individual
21 expenditures were not in the 2021 Adopted Budget, as we did not have the information in time for the 2021
22 budget adoption. The BOS did transfer \$100,000 from the Organics Contingency Fund into the General Fund
23 last year in anticipation that some funds would be needed for organics this year. TK would like the BOS's
24 approval to use these available Organic Contingency Funds as matching funds. TK also asked the BOS
25 whether, if the Project 2 award is not approved, we could access \$8,000 from these funds for the 15%
26 matching funds in a recently available VLCT PACIF grant application for the \$13,000 food scrap toter lifter.
27 T.Wickland did not support consideration of the VLCT PACIF grant match until the Executive Board (E.Bd)
28 had reviewed the request for those funds.

29 **Motion #3: E.Zuesse moved to approve the Accessing of Organics Contingency Funds (in**
30 **General Fund) for 60% matching funds, if Project 2 of the VT DEC Infrastructure Grant**
31 **Proposal is awarded. R.Orvis seconded the motion.**

32 **VOTE on Motion #3: Yes –21 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Lincoln,**
33 **Middlebury (4), Monkton, New Haven, Panton, Ripton, Salisbury, Shoreham, Vergennes**
34 **(2), Weybridge, Whiting). No – 0. Abstain – 0.**

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36 **c. Municipal Diversion Grant Applications –** None received.

37 **d. School Diversion Grant Applications –** None received.

38
39 **7. NEW BUSINESS –**

40 **a. New Haven Transfer Station Extension Site - Weston & Sampson Contract Amendment for**
41 **Traffic Study –** TK updated the BOS on progress toward purchase of the New Haven property. The E.Bd
42 had asked Shane Mullen, Weston & Sampson to provide an estimate for a Traffic Study, as required by
43 VTRANS as part of the permitting process. The result of the Traffic Study would be critical to determining
44 whether to proceed with the project. Shane needed more time to compare costs for a Traffic Study team.

45 **b. Attendance Record and Appointment Forms –** TK reviewed the annual letter sent to the member
46 town clerks, along with attendance records and appointment forms. TK reminded returning BOS members
47 to follow up on obtaining a signed appointment form from their selectboards prior to the April 8th
48 organizational meeting. An error in the “Total No. of Mtgs. Held” column was noted: 10 meetings should
49 be 6. TK noted that there have been some recent BOS vacancies, and that a member municipality is
50 required by Charter to appoint a Supervisor and an Alternate. For next year, the Chair suggested adding
51 language that the chair of the selectboard would need to serve on the BOS if no other applicant
52 volunteered. T.Wickland stated that he did not think we can force them. A.Hooper stated that they need to
53 be reminded that if we continue not to get BOS members, we could end up with no quorum and not be able

1 to do business. P.O'Brien said that the selectboard chairs are too busy. D.Gaynor suggested a tax option if
2 we cannot conduct business. TK will check with the District's attorney on options.

3 **c. Nominating Committee Reminders: Request for Nominations for Officers, Executive Board;**
4 **Elections and Meeting time selection on April 8th at Organizational Meeting** – The Chair reminded the
5 BOS that the Annual Organizational meeting will be held on April 8th, the second Thursday of the month,
6 where we will welcome new BOS members and will hold the election of a new Chair, Vice Chair, and four
7 members of the E.Bd. The Chair and T.Wickland are the Nominating Committee, so if members wish to
8 nominate themselves or another BOS member for an officer or E.Bd member, please contact them directly.
9 C.Brinkman is at the end of her three-year term as Chair and cannot run for Chair this year but is willing to
10 be considered for Vice Chair. The E.Bd consists of seven members: the Chair, the Vice Chair, the
11 Middlebury Supervisor and four other members. Six current members of the E.Bd have expressed the wish
12 to be nominated for the E.Bd. Richard Reed, the Leicester Supervisor, will not be running for E.Bd
13 member this year. The E.Bd meets at 3 p.m., but the BOS can discuss whether to change that to a later
14 time. The E.Bd will be meeting on March 31st. Members thanked C.Brinkman for her service.
15

16 **8. DISTRICT MANAGER REPORT –**

17 **a. COVID-19 Response Updates** – The newly adopted American Rescue Act contains funds for states,
18 and it references some funds in Section M for municipal governments. We will continue to monitor this
19 new grant program as it unfolds to ensure that the solid waste districts are included.

20 **b. Legislative Report** – TK gave an update on recent activity in the Legislature:

21 – **H.175 – Bottle Bill Expansion** – H.175, the Bottle Bill expansion proposal, has moved to the Ways
22 & Means Committee. TK has been clarifying the BOS's position that it is open to the addition of glass
23 beverage containers to the Bottle Bill, but that it would not support an expansion to add aluminum or PET
24 beverage containers needed by the two Materials Recovery Facilities in VT to offset losses/lower market
25 prices for the other materials that are recycled in VT. A topic of discussion has been an increase in the
26 redemption fees that would not incentivize fraudulent redemption of beverage containers in VT that were
27 purchased in other states. Some would like to see the handling fee increased for redemption centers.

28 – **New Bills** – S.126, just introduced in the Senate Natural Resources & Energy Committee by Sen.
29 Westman, proposes a 30-page amendment to the VT E-Cycles law. This bill, which did not originate in the
30 VT Agency of Natural Resources, reportedly resulted from mfgs.' complaints last year about the cost of
31 the VT E-Cycles program and proposes to make changes that would reduce these costs.

32 **c. RFB for Sewerage Project at Transfer Station** – TK informed the BOS that the District is finally
33 ready to go out to bid for the sewerage construction project at the Transfer Station. The project, designed
34 & permitted in 2019, was to have gone out to bid last year but was delayed due to COVID-19 disruptions.
35 A Weston & Sampson contract amendment, not to exceed \$11,000, is needed to cover the costs of the RFB
36 process and construction oversight.

37 **Motion #4: R.Orvis moved to approve the amendment to the Weston & Sampson Contract to**
38 **issue an RFB for the Sewerage Project at the Transfer Station. D.Gaynor seconded the motion.**

39 **VOTE on Motion #4: Yes –19 (Addison, Bristol (2), Ferrisburgh (2), Lincoln, Middlebury**
40 **(4), Monkton, New Haven, Panton, Ripton, Salisbury, Shoreham, Vergennes (2),**
41 **Weybridge). No – 0. Abstain – 0.**
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43 **9. DISTRICT PROGRAMS REPORT** – DM reported that overall, the District has had 84 residents register
44 for our current workshop series on Blue Bin and Special Recycling. One more workshop will be offered this
45 Saturday. While not everyone who registers attends, we send everyone a copy of the workshop recording and
46 post new workshop content to our YouTube page. We are working on our Spring newsletter which we plan to
47 use as a tool for marketing a workshop series on composting. To refresh the content and entice new people to
48 participate, we plan to update the workshop to include more content on Green Cones. We will also be exploring
49 other ways to share composting tips with more of our residential and business community.
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51 **10. OTHER BUSINESS** – None.

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53 **11. EXECUTIVE SESSION** – None needed.
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12. ADJOURN –

Motion #5: B.Munoff moved to adjourn the meeting at 8:32 p.m. T.Wickland seconded the motion.

VOTE on Motion #5: Yes –19 (Addison, Bristol (2), Ferrisburgh (2), Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Salisbury, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 0.

I agree that this is an original of the March 18, 2021 minutes that were considered and approved by the BOS at its meeting of _____.

Teresa A. Kuczynski, District Clerk_____

Recognition of Exemplary Service

Awarded by the Addison County Solid Waste Management District to

Diane Mott

WHEREAS, Diane Mott has been the Town of Goshen's representative to the District Board of Supervisors since 2002; and

WHEREAS, Diane demonstrated leadership in helping to establish the District as a long-standing provider of solid waste services for the benefit of all persons, businesses, and institutions in Addison County; and

WHEREAS, Diane assisted the District in achieving many of its objectives including, but not limited to, the adoption of comprehensive solid waste implementation plans, District-wide mandatory recycling, the redesign and expansion of the District's Transfer Station in Middlebury; and

WHEREAS, Diane's strong voice seldom wavered, especially in her support of reuse initiatives, curbside recycling and the policy that generators should pay the true costs of waste management; and

WHEREAS, Diane served on the Policy Committee and participated in the full revision of Board of Supervisors policies; and served on the Municipal Drop-off Advisory Committee in the development of siting criteria and plans for a transfer station expansion; and

WHEREAS, Diane is now retiring as the Town of Goshen's representative to the District Board of Supervisors;

NOW BE IT RESOLVED by the Board of Supervisors of the District that Diane Mott be commended for her exemplary service to the District, that a copy of this resolution be sent to the Selectboard of the Town of Goshen, and that this resolution become a permanent record in the minutes of the District.

This resolution was adopted by the Board of Supervisors at its meeting on March 18, 2021.

Teresa A. Kuczynski, District Clerk



Addison County Solid Waste Management District

1223 Route 7 South

Middlebury, VT 05753

Addison
Bridport
Bristol
Cornwall
Ferrisburgh
Goshen
Leicester
Lincoln
Middlebury
Monkton
New Haven
Orwell
Panton
Ripton
Salisbury
Shoreham
Starksboro
Vergennes
Waltham
Weybridge
Whiting

Appreciation for the Service of Susan Reit de Salas on the Addison County Solid Waste Management District Board of Supervisors March 18, 2021

The members of the District Board of Supervisors and staff of the Addison County Solid Waste Management District (ACSWMD) express their appreciation to Susan Reit de Salas, former Supervisor for the Town of Starksboro, for many dedicated years of service from 2009 - 2021 on the District Board of Supervisors.

Susan's regular attendance at meetings of the Board was exemplary. Susan served as a member of the Municipal Drop-off Advisory Committee in the development of siting criteria and plans for a transfer station expansion. We all benefited from Susan's kind nature, which made it a pleasure to work with her. Susan could be counted on to support the Board's mission both in words and in actions. Susan diligently advocated for the solid waste needs of the Town of Starksboro, contributing common sense and clear thinking on practical solutions benefiting all who live there.

The Board members and staff of the ACSWMD wish Susan the absolute best good fortune in all future endeavors.

Cheryl Brinkman, Chair

Timothy Wickland, Vice Chair

cc: Selectboard, Town of Starksboro, VT

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