

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 327
Thursday, July 21, 2022, 7:00 PM
Virtual Meeting on Zoom**

While awaiting a quorum, the Chair asked that the general informational updates begin.

4. MEMBER COMMUNICATIONS – Cheryl Brinkman requested the Board of Supervisors (BOS) to think between now and the Sept. BOS retreat about a fitting tribute to Teri Kuczynski, District Manager – such as naming a building after her – to acknowledge her 20 years of service to the District.

6. FINANCIAL REPORTS –

a. May 2022 Financial Report – PJ presented the May Financials showing a (\$146,756) net loss in the General Fund (GF). The loss was due to the approved transfer of \$200K from the GF into the Capital Reserve Fund (CRF). The May MSW/C&D tonnage of 2,498 tons was 573 tons higher than May 2021, and 9,006 tons YTD were 646 tons higher than YTD 2021. May 2022 transactions were 5,866, and YTD transactions of 21,082 were 2,386 lower than YTD 2021. As for tires, 61.93 tons of tires were disposed of in May, and YTD 144.54 tonnage was 33.77 tons higher than YTD 2021. Food waste hauled out in May was 8.78 tons, bringing YTD total to 22.36 tons, or 13.52 tons lower than YTD 2021. The Transfer Station received 351 tons of Single Stream Recyclables in May, with 1,720 tons YTD.

b. May 2022 Single Stream Recycling Report – The Transfer Station delivered 351.78 tons to the Materials Recovery Facility (MRF) in May. The May processing fee was \$57/ton, down from \$62/ton last month. PJ added a line for “fuel surcharge fees” that are now being charged due to the high increase in diesel prices, which totaled \$1,181 YTD as of May. YTD net gain (without O/H) was \$26,839.56.

c. Municipal Diversion Grant Applications – None Received.

d. School Diversion Grant Applications – None Received.

7. NEW BUSINESS:

b. Review of New Haven Drop-off Facility and Summary of July 18th Development Review Board Public Hearing with Shane Mullen, PE, CPESC, Weston & Sampson – Shane Mullen gave a recap of the New Haven Development Review Board hearing on July 18 regarding the District’s proposed Regional Residential Transfer Station in New Haven. The DRB asked for Shane to add a few items to the Facility Site Plan, such as driveway directional arrows and designated pullover spots, a cutsheet of lighting design, and more details on the plans for visual screening of the Facility from Rt. 7. The DRB voted to continue the hearing on Aug. 1. The Chair thanked Shane for his presentation to the DRB and the BOS.

A quorum was reached at 7:14 PM.

1. OPEN MEETING – ROLL CALL – The Board of Supervisors (BOS) meeting was called to order by Tim Wickland, Chair at 7:15 PM on July 21, 2022. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
<i>Addison</i>	1	Bill Munoff	<i>Orwell</i>	1	
<i>Bridport</i>	1		<i>Panton</i>	1	Paul Sokal
<i>Bristol</i>	2	/Valerie Capels	<i>Ripton</i>	1	Jay Harrington
<i>Cornwall</i>	1	(Vacant)/(Vacant)	<i>Salisbury</i>	1	
<i>Ferrisburgh</i>	2		<i>Shoreham</i>	1	
<i>Goshen</i>	1	Annina Seiler	<i>Starksboro</i>	1	Susan Jefferies

<i>Leicester</i>	1		<i>Vergennes</i>	2	Cheryl Brinkman
<i>Lincoln</i>	1		<i>Waltham</i>	1	
<i>Middlebury</i>	4	Diane Mott	<i>Weybridge</i>	1	Tim Wickland
<i>Monkton</i>	1	Deborah Gaynor	<i>Whiting</i>	1	Eric Zuesse
<i>New Haven</i>	1	Patrick Palmer			
<i>Staff:</i>		Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Donald Maglienti (DM), Program Mgr.; Emily Johnston (EJ), Public Outreach Coordinator	<i>Guests:</i>		Shane Mullen, PE, CPESC, Weston & Sampson

1
2
3 **2. APPROVE THE AGENDA –**

4 **Motion #1: E.Zuesse moved to approve the agenda. D.Mott seconded the motion.**

5 **VOTE on Motion #1: Yes –17 (Addison, Bristol (2), Goshen, Middlebury (4), Monkton,**
6 **New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0.**
7 **Abstain – 0.**

8
9 **3. PUBLIC COMMENT PERIOD –** The Chair opened the public comment period.

10
11 **5. APPROVAL OF MINUTES FROM MEETING NO. 326 –**

12 **Motion #2: C.Brinkman moved to approve the minutes of meeting No. 326. D.Gaynor seconded**
13 **the motion.**

14 **VOTE on Motion #2: Yes –17 (Addison, Bristol (2), Goshen, Middlebury (4), Monkton,**
15 **New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0.**
16 **Abstain – 0.**

17
18 **7. NEW BUSINESS –**

19 **a. Award Contract(s) for Household Hazardous Waste Services at District Hazwaste Center –**

20
21 **Motion #3: C.Brinkman moved to award contracts to U.S. Ecology and Clean Harbors for**
22 **Household Hazardous Waste Service at the District Hazwaste Center. D.Gaynor seconded the**
23 **motion.**

24
25 Discussion: DM summarized the responses received for the recent RFP for transportation and disposal of
26 household hazardous waste (HHW) and hazardous waste from Very Small Quantity Generators (VSQGs)
27 at the HazWaste Center. The District received four responses, which were relatively competitive with each
28 other. DM noted that the current contractor has provided reliable service, but there have been some
29 considerable price increases included within these proposals. Given the variability of pricing overall, and
30 considering the pricing of certain, more common waste streams, DM suggested that the BOS consider an
31 approach that has been used successfully in the past by the Chittenden Solid Waste District, which is to
32 award contracts to two of the respondents. This would allow the District to ship certain larger-quantity
33 waste profiles to the company that offers substantially lower pricing, effectively splitting the waste
34 shipments between the two companies and saving the District on overall disposal costs.

35
36 E.Zuesse questioned the methods used by the District staff to analyze the best vendor to provide service
37 and asked why we did not go with the lowest bidder. DM restated the multiple steps performed in the
38 evaluation of each proposal, as laid out in the detailed spreadsheet presented to the BOS.

39 **VOTE on Motion #3: Yes –15 (Bristol (2), Goshen, Middlebury (4), Monkton, New**
40 **Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge). No – 2 (Addison,**
41 **Whiting). Abstain – 0.**

42
43 **8. DISTRICT MANAGER REPORT –** TK gave the following report:

44 - **Pickup Truck Emergency Purchase Approved by Executive Board:** In Nov. 2021, the BOS went
45 out to bid and approved the purchase of a new stakebody truck from Heritage Ford for \$40,000. The main

1 purpose of the truck was to transport the new food scrap toter washer system. This purchase was part of
2 the MMI grant awarded by the VT Department of Environmental Conservation (DEC) on May 11, 2021.
3 The grant amount approved for this truck was 40%, or \$16,000. Since the bid was awarded, equipment
4 supply shortages have caused a continuous delay in delivery of a new stakebody truck until 2023, past the
5 March 2023 deadline to submit all invoices to DEC for grant reimbursement. Gary Hobbs and Heritage
6 Ford have been trying to find another stakebody truck, as the need is great to have a truck to haul the new
7 food scrap toter washer equipment that arrived in April. Heritage Ford has a Super Duty 2022 F250 SRW
8 available that would be similar to the original specs. However, due to inflation and a short supply of
9 vehicles on the market, the price is now \$45,765. A quick decision to purchase was essential, as the
10 vehicle would not be on the lot for long before selling to another buyer. The E.Bd voted to authorize an
11 emergency approval of the purchase of this truck from Heritage Ford at a higher price than in the grant.
12 - **New DEC Commissioner:** Gov. Scott has appointed John Beling as the new Commissioner of the
13 DEC. He has served as Interim Commissioner since April 15, and as DEC's general counsel since 2018.
14

15 **9. PROGRAMS REPORT** – DM gave the following programs report:

16 - **Green-Up Day Report:** The total MSW tonnage reported for all towns was 10.94 tons compared to 12.57
17 tons in 2021. As the pandemic has affected Green-Up Day participation, the overall tonnage collected on
18 Green-Up Day has been slowly declining since 2019. Other than the 212 tires and another 2.94 tons of tires,
19 very few other items were collected.

20 - **2022 Solid Waste Implementation Report Summary:** The 2022 Annual Solid Waste Implementation
21 Plan (SWIP) Report, which was submitted to the DEC by the July 1st deadline, was somewhat simpler to
22 complete in that it did not include the calculation of the District diversion rate. Although the DEC has
23 removed the diversion rate requirement for all Statewide SWIP reporting, the District has still committed
24 to calculating this number every other year for planning purposes. The 2022 SWIP Report included the
25 CY2021 per capita MSW disposal rate of 2.11 lbs. per person per day, and summarized the District's
26 efforts toward school outreach, business outreach, HHW collection, special event recycling, and various
27 additional waste diversion efforts in CY2021.

28 - **Recruitment of Addison County Fields Days Volunteers:** DM introduced the District's new
29 Public Outreach Coordinator Emily Johnston (EJ) to the BOS. EJ spoke of her background and recent
30 environmental science degree from UVM. EJ reminded the BOS that Addison County Fair & Field Days
31 are almost here. As usual, the District will have a large presence at the Fair and volunteers are greatly
32 needed to staff our booths. Please let EJ know if/when you are able to volunteer. TK added that EJ has
33 completed the District's spring newsletter to be distributed in Aug.
34

35 **10. EXECUTIVE SESSION** – None Needed.

36
37 **11. OTHER BUSINESS** – None.

38
39 **12. ADJOURN** –

40 **Motion #4: B.Munoff moved to adjourn the meeting at 8:01 PM. E.Zuesse seconded the**
41 **motion.**

42 **VOTE on Motion #4: Yes –17 (Addison, Bristol (2), Goshen, Middlebury (4), Monkton,**
43 **New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0.**
44 **Abstain – 0.**

45
46 *I agree that this is an original of the July 21, 2022 minutes that were considered and approved by the*
47 *BOS at its meeting of _____.*
48

49 _____
Teresa A. Kuczynski, District Clerk