

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting, No. 312
Thursday, August 20, 2020, 7:00 PM
Via Zoom**

1. OPEN MEETING – CALL TO ORDER – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 PM on August 20, 2020, via Zoom. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
Addison	1	Bill Munoff	Orwell	1	Karl Thomsen
Bridport	1		Panton	1	Paul Sokal
Bristol	2	/Valerie Capels	Ripton	1	Jay Harrington
Cornwall	1	(Vacant)	Salisbury	1	Pedie O'Brien
Ferrisburgh	2	Steve Huffaker/David Olson	Shoreham	1	Randy Orvis
Goshen	1		Starksboro	1	
Leicester	1	Richard Reed	Vergennes	2	Cheryl Brinkman
Lincoln	1	Bill Finger	Waltham	1	
Middlebury	4		Weybridge	1	Tim Wickland
Monkton	1	Deborah Gaynor	Whiting	1	
New Haven	1				
Staff:		Patti Johnson (PJ), Business Mgr.; Don Maglienti (DM), Program Mgr.; Jessie-Ruth Corkins (JC), Public Outreach Coordinator	Guests:		

2. APPROVE THE AGENDA –

Motion #1: S.Huffaker moved to approve the agenda. R.Orvis seconded the motion.

VOTE on Motion #1: Yes –13 (Addison, Bristol (2), Ferrisburgh (2), Leicester, Monkton, Orwell, Ripton, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 1 (Lincoln).

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – The Chair reviewed the rules of etiquette for Zoom meetings (e.g., announce your entry and exit from meetings).

5. APPROVAL OF MINUTES FROM MEETING NO. 311 –

Motion #2: R.Reed moved to approve the minutes from meeting no. 311. R.Orvis seconded the motion.

VOTE on Motion #2: Yes –15 (Addison, Bristol (2), Ferrisburgh (2), Leicester, Lincoln, Monkton, Orwell, Panton, Ripton, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 0.

6. FINANCIAL REPORTS –

a. Review June 2020 Financial Report and Single Stream Recycling Report– PJ reported a net loss of (\$3,866) in the General Fund for the month of June. We collected 45 fewer tons of MSW/C&D than in June 2020. The Transfer Station reopened to residents in June, having been closed since April due to COVID-19. YTD tonnage is 10,423, a decrease of 389 tons v. last year. In June 2020, we received 346 tons of single stream recyclables, almost double last year's total. YTD total of single stream recyclables

1 was 1,725 tons, 661 tons over last year. YTD recycling processing fees were \$185,007 (at \$112/ton) +
2 hauling costs of \$31,003.

3 **b. Municipal Diversion Grant Applications** – None received.

4 **c. School Diversion Grant Applications** – None received.

5
6 **7. NEW BUSINESS –**

7 **a. Approve Amendment to Policy Related to Accepting HHW from Licensed Haulers** – DM explained
8 the purpose of the amendment is to expand the Policy to cover contractors who collect HHW for
9 compensation as part of the incidental amount of waste generated from their regular job.

10 **Motion #3: T.Wickland moved to approve the Amendment to the HHW Policy. B.Munoff**
11 **seconded the motion.**

12 **VOTE on Motion #3: Yes –16 (Addison, Bristol (2), Ferrisburgh (2), Leicester, Lincoln,**
13 **Monkton, Orwell, Panton, Ripton, Salisbury, Shoreham, Vergennes (2), Weybridge). No –**
14 **0. Abstain – 0.**

15
16 **b. Amendment to Weston & Sampson Contract** – The Chair presented the Executive Board (E.Bd)
17 recommendation to amend the current contract with Weston & Sampson to include engineering work that
18 will need to be performed on the New Haven properties.

19 **Motion #4: T.Wickland moved to approve the amendment to the existing Weston & Sampson**
20 **contract. B.Munoff seconded the motion.**

21 **VOTE on Motion #4: Yes –14 (Addison, Ferrisburgh (2), Leicester, Lincoln, Monkton,**
22 **Orwell, Panton, Ripton, Salisbury, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain –**
23 **2 (Bristol (2)).**

24 **c. Update on Offsite Land Acquisition for expansion purposes** – The Chair presented maps of
25 potential sites in New Haven being considered for acquisition by the District. One property in particular
26 has a lot of potential; good access, a building (old church) and a great price point. B.Finger asked if an
27 analysis of the viewpoints of the surrounding neighbors has been performed yet. R.Orvis stated that with
28 Pike Industries right across the road, anything we brought in there would be small in comparison to the
29 HHW that comes in and out of Pike. The Chair stated that the area is zoned industrial. A brief discussion
30 ensued regarding the New Haven sites v. potential sites in Bristol or Orwell, as well as whether the design
31 used by Weston & Sampson for the Ferrisburgh site would be applicable to the New Haven site.

32 **d. Annual Board Retreat on September 17 at 4 PM will be virtual** – The Chair informed the BOS that
33 the 2020 Annual Retreat will be held virtually. S.Huffaker asked why the meeting had to begin at 4 PM, as
34 some members may have trouble getting there so early. B.Finger, R.Orvis and J.Harrington all concurred -
35 they would have to leave work early to attend at 4 PM. The Chair pointed out that the meeting is
36 traditionally quite long due to the budget presentation, so it should not start too late; she suggested 6 PM. It
37 was agreed to present this idea to the District Manager to approve, and District staff would let the BOS
38 know via postcard and email what the start time would be.

39 **8. DISTRICT MANAGER REPORT** – PJ gave the following report due to the District Manager's leave of
40 absence:

41 **a. COVID-19 Response Update –**

42 – **FEMA, FMLA, VT State Grants:** The District will be applying for several grants, including FEMA
43 and VT State LGER Grant, in order to get reimbursement for extra non-budgeted expenses incurred due to
44 COVID-19, such as PPE, O/T, Hazard pay, etc. PJ is attending several webinars to receive guidance on
45 application submissions.

46 – **New Mask Policy:** The District has required staff to wear masks since the onset of the COVID-19
47 crisis, and has also encouraged customers to wear them. Now that the Governor has issued a mandate on
48 the wearing of masks, the District will be requiring masks for all customers as well. Staff will be preparing
49 signs and doing outreach to inform the public of this requirement, to keep everyone safe.

1 **b. New Backhoe** – The District ordered a new backhoe in January, but due to COVID-19, faced a long
2 delay in its delivery. We were informed last week that the machine has been manufactured, and we are
3 awaiting a delivery date.
4

5 **9. DISTRICT PROGRAMS REPORT –**

6 **a. Recyclable material changes, Reuse It or Lose It! remains closed** – DM informed the BOS that
7 excavator treads are no longer accepted with the tires collected by BDS. The treads contain too much
8 metal contamination, and are acceptable for landfill disposal according to the VT DEC. Our website
9 already reflects this change, and staff will be putting together some additional information for contractors
10 on this soon. There has also been a change in our textiles program. HOPE, which has been accepting our
11 textiles, has decided to discontinue this arrangement, citing excessive contamination (wet, moldy clothes,
12 mouse droppings, etc.). HOPE suspects that some loads of bad textiles are rejected by HOPE’s staff, only
13 to be accepted later at our Transfer Station. Since District staff is not able to assess every load, DM
14 recommends discontinuing this collection at the Transfer Station, especially considering that HOPE will
15 still accept textiles and is only a few minutes up the road. DM explained that the reuse sheds are still
16 closed due to safety concerns regarding COVID-19. There are currently no plans for reopening the sheds
17 as long as COVID-19 remains a concern.

18 **b. Food Scrap Ban – results since July 1, 2020** – DM mentioned that the food scrap collection at the
19 Transfer Station has roughly doubled, going from about 2,000 lbs per week to more than 4,000 lbs per
20 week. Phone calls have quieted down a bit, but sales of composting supplies have been robust.

21 **c. Food Scrap Buckets for School Classrooms – VT DEC grant** – JRC reported that the school districts
22 are requesting food scrap buckets for the classrooms, as students will be eating there instead of the
23 cafeteria. The VT DEC has offered a grant, but the process is running behind schedule. New 4-gallon
24 classroom buckets will likely not be available until after school starts on 9/8/2020. DM drove to Cabot
25 Creamery recently to pick up leftover 5-gal pepper pails. These buckets will partially fulfill the temporary
26 need for classroom buckets in Addison County and Rutland County schools until the State order arrives.
27 JRC is on the hunt for any free, square 4-gal buckets in the meantime.

28 **d. Green-Up Day Report** – DM presented the Green-Up Day data for 2020. Green-Up Day was
29 postponed to May 30 this year due to COVID-19 (it is usually held on the first Saturday in May). This
30 postponement, combined with social distancing guidelines and school closures, resulted in a much less
31 active Green-Up Day event. Green-Up tonnage received this year was only about one third of the normal
32 tonnage received. We did receive a lot of tires, but this was mostly due to a large clean-up of a tire dump
33 in Starksboro.
34

35 **10. OTHER BUSINESS** – R.Orvis complained that haulers are unable to obtain more swap totes from the
36 Transfer Station for food scraps, preferably 35-gallon v. 48-gallon totes. Will the District be purchasing more
37 35-gallon totes? DM responded that we currently have a few 48-gallon totes, but that it has become difficult to
38 find 35-gallon totes to purchase. We will continue to look.
39

40 **11. ADJOURN –**

41 **Motion #5: B.Finger moved to adjourn the meeting at 8:20 PM. R.Orvis seconded the motion.**

42 **VOTE on Motion #5: Yes –14 (Addison, Ferrisburgh (2), Leicester, Lincoln, Monkton,**
43 **Orwell, Panton, Ripton, Salisbury, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain –**
44 **0.**
45

46 *I agree that this is an original of the August 20, 2020 minutes that were considered and approved by the*
47 *BOS at its meeting of _____.*

48 *Teresa A. Kuczynski, District Clerk _____*